

## Annual Report 2005-2006

### Accomplishments

The Training and Development Committee held four quarterly campus tours this past year. This part-bus, part-walking tour of the campus and surrounding areas is for new employees and offers detailed information about areas pertinent to the work environment as well as places to eat and visit. Tours are facilitated by committee members and a representative from University Circle, Incorporated.

The Training and Development Committee, as well as volunteers from other committees of SAC, continue to play an active role in representing SAC at the Human Resources orientation sessions held each week for new employees of the university. In this role, members greet and welcome employees first hand and encourage them to join SAC. Examples of committee activities are highlighted. The Employee Resource Partnering Program continues to partner with new employees by providing a "SAC Pack" that contains helpful information as they transition into their new job.

The Training and Development Committee has moved in a new direction this year by replacing the Video on Wheels program with Department Learning Sessions. These sessions are offered on an as-need basis and are facilitated at departments who express the desire for professional and personal development. Committee members have reviewed and categorized the current list of resources that will be used for the learning sessions. A brochure was mailed to all supervisors in September encouraging them to set up learning sessions in their departments for their staff.

### Goals:

The Training and Development Committee is launching a website to promote the Department Learning Sessions. These personal and professional development sessions will be available in both individual and group work-shops based on the needs of the departments. They will be presented and facilitated by committee members. The current list of resources has been reviewed and categorized according to specific topics. The website will be available in September and will be linked from the Staff Advisory Council website.