

First Year Student Newsletter

Volume 14.1

August/September 2009

Produced by
Julie L. Amon, Assistant Dean for First Year Students
Steven P. Scherger, Coordinator for First Year Student Academic Affairs
and the Office of Undergraduate Studies

Welcome Class of 2013!

Greetings from the Dean for First Year Students

I am excited to finally see all of you on campus and am ready to kick off this exciting new year with you. This is the first in a series of newsletters that I will be sending to you throughout the year so that I can stay in touch with you and keep you informed about important events, deadlines, issues, and opportunities. The topics will depend on *your* questions and concerns as well as mine.

As your class dean, I am looking forward to getting to know each of you. I invite you to stop by my office in Sears 357 or at R.U.S.S. in Wade to introduce yourself and to let me know how things are going. You can also reach me at my e-mail address: julie.amon@case.edu

F.A.C.T. First-Year Academic Campus Tours

Throughout the Fall Semester, Steven Scherger and I will be visiting various offices and locations across campus to chat about your first-year experience. Keep a lookout for announcements as to when and where we will be appearing and bring the coupon below for a coffee on UGS.

First-Year Academic Campus Tours (F.A.C.T.)



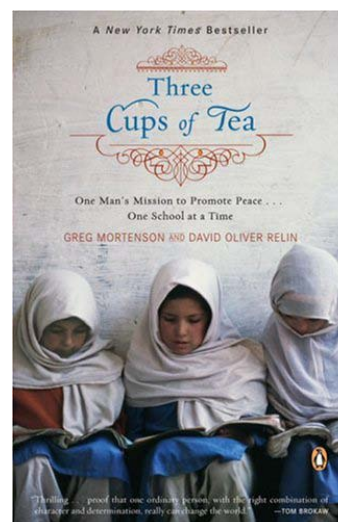
Good for One Free Coffee!!

Provided by the Office of Undergraduate Studies

Redeemable When You Visit With Dean Julie Amon or Steven Scherger during Scheduled F.A.C.T. Hours.

Check the First-Year Student Experience Facebook Page and Future Newsletters for Times and Locations

The Common Reading, the Academic Community, and You



Three Cups of Tea: One Man's Mission to Promote Peace... One School at a Time

The Case community will begin the discussion of this year's common reading at the Share the Vision Program on Friday, August 21, 1:00-2:00 p.m., in Severance Hall. At this time the winners of the Essay Contest will be announced. After the main program, at 2:00 p.m., break-out sessions will occur that will provide you the opportunity to join community members in engaging dialogue and debate about this book.

Detailed information about the Share the Vision Program as well as your break-out discussion sessions will be provided in your Welcome Days Schedule and Information Packet. I encourage you to let your voices be heard during this program. Much debate has already spread across campus about the selection of this year's Common Reading. What did you think of the *Three Cups of Tea*? Was it engaging, meaningful, boring, or relevant? Did you feel drawn to any of the individuals or events described by Greg Mortenson? Do you have a book that you would recommend for next year's Common Reading? We can't wait to hear what you think!

On Wednesday, August 26, at 4:30 p.m., Greg Mortenson will be the keynote speaking at the **University Convocation** (see page 4) in Severance Hall. Also, keep your eyes out for **Pennies of Peace** jars across campus this fall for opportunities to contribute to Mortenson's humanitarian work.

E⁴

Explore

The possibilities

The campus

The city

The opportunities

The academic degrees, majors and minors at Case

Your values, beliefs, dreams and passions

Enrich

Yourself

Your relationships

Your community

Engage

In the classroom

Out of the classroom

Your peers, your professors, the staff, your family, your friends, your communities

Enjoy

The unknown

The differences

The freedom

The challenge

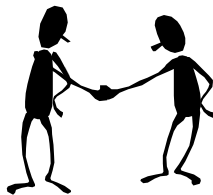
The beauty

The privilege

The limitless possibilities

Case

CONGRATULATIONS & WELCOME



Meet & Greet Your SAGES First Year Advisor
Friday, August 21, 10:00 – 11:30 a.m.
Veale Athletic Center

Friday morning, you will meet your SAGES First Seminar faculty member who will also serve as your first year advisor. At this event you will also meet the other members of your First Seminar and receive a copy of your fall semester schedule. You will have a chance to go over your schedule with your advisor, ask questions, and discuss any potential schedule changes. Schedule changes cannot be made until the **First Year Student Drop/Add Day, Saturday, August 22**. Additionally, you will have the first two weeks of classes to continue any discussions with your professor/advisor and make adjustments to your schedule.

Your First Semester Schedule

An average first year student course load is 14 – 19 hours with 5 classes, and first year students may not carry more than 19 hours (except music majors and some students with 4-credit hour science/engineering/foreign language courses who may carry more with permission of a dean). If your original course selections totaled more than 5 classes or 19 hours, a course was dropped from your schedule. As a result of course conflicts and closed courses, some student schedules may have been altered. Additionally, not all requests were able to be accommodated. If your schedule currently includes fewer than 14 credit hours, please add a course, unless advised not to do so by your first year advisor. You must be registered for **at least 12 credit hours** in order to be a full time student.

Your schedule should allow you to take courses that help you explore your academic interests, as well as your educational and career goals. Course registration should take into consideration placement changes resulting from earned credit through transfer credit or AP, IB or A-Level examinations. If your advisor does not have transfer credit evaluations and/or advanced examination test results, then Case has not received this information. Be sure to make arrangements to get this information to Undergraduate Studies as soon as possible so that you can be advised appropriately with regard to degree completion. If you and your advisor feel that a change needs to be made to your fall semester schedule, please make these changes during the First Year Student Drop/Add session or during the subsequent Drop/Add period.

Proficiency Exams

Proficiency examination details are described in your Welcome Days Schedule. Please review the schedule for important details about these opportunities.

Proficiency exams are completely optional and are free to students. Students who feel that they have an extensive background in a subject for which they did not previously earn credit may take a proficiency exam. Successful completion of a proficiency exam will result in the awarding of Case Western Reserve University credit.

Making Changes, Additions, or Deletions
to your First Semester Schedule

ALL SCHEDULE ADJUSTMENTS MUST BE DISCUSSED
WITH YOUR FIRST YEAR ADVISOR.

First year students have a special drop/add period*:

Saturday, August 22
9:00 a.m. – 12:00 p.m.
Nord Atrium & SIS

You should make simple switches using SIS (e.g. changing sections of ECON 102); changes requiring special permission, such as admission into a “Permit” class or a closed class, must be granted by the instructor of the course in SIS before you can make the change to your schedule. Undergraduate Studies representatives will be in Nord Atrium at the Saturday, August 22nd Drop/Add Session along with representatives from Chemistry, Mathematics, Physics and SAGES.

* The Drop/Add continues through the 2nd week of classes
 (September 4th).

Course Offerings Update

Engineering 131 – A special section of ENGR 131 is being offered this fall semester that focuses on computing in the context of robotics, and does not cover all of the detail ordinarily covered in ENGR 131. Students with interests in robotics and interested in Mechanical and Aerospace Engineering or Electrical Engineering might find this an interesting opportunity. However, students interested in Computer Science and Computer Engineering majors should enroll in the traditional ENGR 131 course. Enrollment is limited and requires the permission of the instructor, Prof. Wyatt Newman. Prof. Newman will be visiting all of the ENGR 131 classes during the first week of classes to give more information about the course and to speak with students who are interested in taking this special section. For more information, contact Professor Newman at wyatt.newman@case.edu.

Chemistry 113 – Students considering a B.S. in chemistry should make sure that CHEM 113 is part of their fall schedule. If it is not, make sure to speak with a Chemistry representative at First Year Drop/Add on Saturday.

Math 120 – All students placed into MATH 120 have a second chance to verify their placement by taking another placement exam. The exam will be Tuesday, August 25, 11:30 a.m. – 1:00 p.m. in Strosacker Auditorium. Students scoring at the MATH 121/125 level will be moved up; students scoring at the Math 120 level will maintain their current enrollment.

Physical Education - All students must complete two full semesters of physical education activity courses for zero credit hours. You were advised to include at least one full semester or half semester course in your fall schedule. (Music students will be registering this week for MUDE 101; if you are a varsity athlete, make sure you registered for your Varsity Sport.) PHED courses are fairly tight and you may not have been able to add one to your schedule. If you do not have a PHED course, check on availability during the first week of classes. If you can find something open that works with your schedule, then go ahead and add it during the Drop/Add period. If you cannot find a course, then make sure to include it in your spring semester schedule.

SAGES First Seminar Placement

All first year students were given an opportunity to review First Seminar course descriptions and based on schedule availability, identify between 6 and 8 different seminars of interest. This information was compiled and then was compared to each student's fall semester schedule so that all students were placed into a First Seminar of interest (either a topical seminar or Life of the Mind seminar) that should accommodate the other courses planned for the fall.

Remember that all First Seminars have a 4th Hour that offers first year students and SAGES faculty flexible time for UCI visits, plenary sessions, talks, and many other opportunities. All first year students have Monday and Wednesday from 12:30 – 1:45 p.m. blocked to accommodate the 4th Hour. An additional seminar time will be added to your schedule as well.

NO CHANGE MAY BE MADE TO YOUR SAGES FIRST SEMINAR COURSE WITHOUT CONSULTATION AND APPROVAL BY DEAN JULIE AMON.

Changes to your SAGES First Seminar course will only be considered in the event that your First Seminar course conflicts with another course that is absolutely required in your first semester.

SAGES First Year Student Plenary Session Monday, September 14, 12:30 – 1:45 p.m. or Wednesday, September 16, 12:30 – 1:45 p.m. Location: Strosacker Auditorium

The first in a series of Fall Semester plenary sessions for first-year students, this informative session will focus on how the academic advising process at Case Western Reserve University works for you and how to take full advantage of it. All first-year students are expected to attend one of these two times. I look forward to seeing you there!

Annual Fall Convocation Wednesday, August 26, 2009 at 4:30 p.m. Severance Hall <http://www.case.edu/convocation/>

Case Western Reserve University President Barbara Snyder will officially open the academic year and welcome the class of 2013 during the Annual Fall Convocation on Wednesday, August 26, 2009 at 4:30 p.m. at Severance Hall.

The Annual Fall Convocation is the first formal celebration to open up the new academic year. All faculty, staff, students and friends of the University are invited to attend. The program includes a procession and a keynote speaker.

The keynote speaker this year will be Greg Mortenson, author of the common reading, *Three Cups of Tea: One Man's Mission to Promote Peace...One School at a Time*. Through his humanitarian work, Mortenson has impacted the lives of 38,000 school children (including more than 28,000 girls) in his quest to bring education to Pakistan's and Afghanistan's rural villages. [Mortenson](#) has established more than 130 schools and vocational centers in areas rife with political discord.

Join the First Year Experience-CWRU Class of 2013 Facebook Group!

The Office of Undergraduate Studies, Dean Julie Amon, and Steven Scherger are excited to announce the launching of the **First Year Experience-CWRU Class of 2013** Facebook Group. You are invited to join this new resource for First-Year students where important event, deadlines, and policies that impact First-Year Students will be highlighted. The group will complement other resources and offices on campus to help provide you another avenue for information and notices on unique opportunities around campus, both academic and co-curricular.

All First-Year students are encouraged to join this Facebook group. If you have any difficulty finding and joining the group, contact Steven Scherger at steven.scherger@case.edu.

Academic Resources in the First Year Residential Village!

The Residential Undergraduate Studies Satellite (R.U.S.S.) office for First-Year Students is located in the main office area of Wade Commons. As an extension of the Office of Undergraduate Studies, you can stop by R.U.S.S. for quick advising information and academic resources. Ordinarily, Dean Julie Amon and Steven Scherger, Coordinator for First Year Student Academic Affairs, will staff the Wade R.U.S.S. Office on Monday and Tuesday evenings from 6:00 – 8:00 p.m. For more information about R.U.S.S. Hours contact the Office of Undergraduate Studies at (216) 368-2928 or visit <http://www.case.edu/provost/ugstudies/walkinhours1.htm>.

Essential University Publications

Prior to attending summer orientation you were instructed to review your **First Year Information (FYI) Guide**. This publication is especially useful in first year and I encourage all students to review to this publication at <http://www.case.edu/provost/ugstudies/year1/FYIGuide0910.pdf>

The **2009 – 2010 Handbook for Undergraduate Students** will be finished in the near future. Be sure to look for it at <http://www.case.edu/provost/ugstudies/resources.htm>. This document includes detailed information about academic requirements, policies, and procedures.

Your **Academic Advisement Report (AAR)** is a degree audit made available to all students by the Office of Undergraduate Studies. Your AAR can be viewed by logging into [SIS](#). It is critical that you check this document on a regular basis to ensure satisfactory progress toward degree completion as well as accuracy of course registration each semester. You can familiarize yourself with the document during the drop/add period as you verify the accuracy of your schedule, and later in the fall semester as you verify the appropriate posting of AP, IB, and college credit.



Buying Textbooks

Many students are eager to purchase textbooks before or as soon as they arrive on campus. However, you should wait to purchase textbooks until your fall schedule is set. Since different sections of classes often require different texts, it is essential that you know the courses and class sections in which you are enrolled. When you have finalized your schedule, then you should begin the process of ordering the books required for your courses. You may select your courses' books on-line at <http://case.bncollege.com> or by visiting the bookstore in Thwing.

** You should keep in mind that it's OK to wait until you attend the first class meeting before purchasing your textbooks. It is often helpful to review the syllabus and ask questions of the instructor before making your purchases.



Read Your Case E-Mail

By now, you should have activated your Case email account and you should be checking it regularly. Important, official correspondence (responses to special requests and petitions, dates and deadlines, opportunities, and this newsletter) will occur over e-mail. The Office of Undergraduate Studies recognizes that you get many emails on a daily basis and therefore strictly limits all communication to essential and timely information, deadlines, and opportunities. **You are responsible for adhering to policies, procedures, deadlines, and requirements addressed in emails sent by the Office of Undergraduate Studies.**

Syllabus 101

Course syllabi are among the most important university documents that you will receive each semester. Your course syllabus is viewed as a contract between you and your professor. You are responsible for knowing the information contained within the syllabus, for reviewing the syllabus on a regular basis and for noting any changes that a professor makes to his/her syllabus. It is essential that you review your syllabus after your first class to become familiar with course requirements and professor information. Read all course syllabi carefully and look especially for the following information:

- Professor Name
- Professor Email, Phone & Office Location
- Professor Office Hours
- Required Books & Materials
- Assignments & Due Dates (put the important dates in your calendar/planner during the first week of classes)
- Attendance/Absence policy
- Final Exam Schedule

Highlight questions you have about the information in the syllabus and ask for clarification at the next class meeting!

Class Attendance

You are expected to attend your classes regularly. Be sure to note your professors' office hours and go see them if you have questions or concerns related to course material and/or expectations. If you are ill, contact University Health Services, 2145 Adelbert Road (368-2450). If you miss classes because of illness, it is your responsibility to discuss your situation with the professor and arrange for make-up work (if make-up work is consistent with the professor's course policy). If a family emergency makes it impossible for you to attend classes, please notify the Office of Undergraduate Studies, Sears 357, at (216) 368-2928 immediately.

Classroom Etiquette 101

- Arrive at class on-time.
- Come to class prepared.
- Be respectful of your instructor and your peers.
- Turn off your cell phone...better yet, don't bring it.
- Talk to your instructors in advance if you will have to miss a class.
- Ask questions.
- Come with a passion to learn!
- Stop Facebooking, WOWing, texting, and tweeting...you can do it after class!

Your Grade Report at Case

Please note that your cumulative grade report will be available on-line through SIS . Like many other universities, Case does not send a "paper" grade report to you in the mail. SIS has a fully printable grade report, but if you would prefer that the university also mail a copy of your grades, there will be a way for you to make a request from the registrar's web site at <http://www.cwru.edu/provost/registrar/>. The on-line grade report is available soon after your final exams end and is updated regularly. The paper grade report is available once per term and is mailed during the week following the last day of exams.

Certification of Enrollment Verification of Academic and Judicial Standing

The Office of the University Registrar is responsible for certifying student enrollment status. Certification of Enrollment may be required for medical or legal associations, licensure, insurance companies, employers, loans, etc. The Registrar's Office certifies enrollment by mail, fax, or on a walk-in basis (with proper ID). There is no charge for enrollment certification services. The Registrar's Office is located in Yost 110 and our fax number is (216)368-8711.

The Office of Undergraduate Studies is responsible for verifying students' academic and judicial standing. Verification of these standings may be obtained by submitting a Dean Verification Form, which you can acquire in Sears 357 or on the web at <http://www.case.edu/provost/ugstudies/forms.htm>.

Educational Services for Students—Sears 470
<http://studentaffairs.case.edu/education/>

Supplemental Instruction (SI)

The Supplemental Instruction (SI) program provides regularly scheduled student-facilitated group study sessions for traditionally challenging courses. SI sessions are free and your participation is completely voluntary. Attending sessions allows you to ask questions, review notes, practice problems, prepare for exams, and reinforce material in a relaxed environment. Sessions are led by SI leaders--students who have successfully completed the course, are recommended by the professor, and have been trained by ESS. Depending on the number of SI leaders for your course, there may be anywhere from two to six 90-minute sessions per week. Visit ess.case.edu/si for details and to view the complete SI schedule.

Peer Tutoring

Peer tutors are your fellow students who have been nominated by your professors and trained by ESS to work with you on an individual and/or group basis in many undergraduate courses. Peer tutors can help you clarify course content and assignments, connect class notes and readings, and help you practice problem solving. Additionally, peer tutors can help you reinforce what you already know, model new ways of learning, monitor your progress over several sessions, and prepare you for addressing specific questions with the professor. You can schedule up to five hours of tutoring each week at no cost with at least one-day notice. Search peer tutoring availabilities and schedule appointments at tutortrac.case.edu.

SAGES Writing Crew

The SAGES Peer Writing Crew can assist you at any stage of the writing process, whether you are generating ideas, composing a first draft, revising, or responding to an instructor's comments. The Crew members are undergraduates who have proven themselves as writers in their SAGES seminars. They include students from the College of Arts and Sciences, the School of Engineering, and the Weatherhead School of Management.

You can connect with the Crew in three different ways:

- **AOL Instant Messenger.** Sunday through Thursday, 9 p.m. to 11 p.m., a Crew member is available on AIM (screen name SAGESWritingCrew) to answer your grammar questions, help you formulate a thesis, or offer general writing advice.
- **E-mail Dropbox.** You can submit a paper electronically and ask for a Crew member's feedback. Just send your paper to sageswritingcrew@gmail.com as an attachment. Please type your full name in the subject line, and include it in the attachment as well.
- **One-to-One Tutoring.** Crew members meet with students individually in Wade Commons and elsewhere on campus. You can make an appointment at tutortrac.case.edu.
- **Connect Appointment.** If you want to meet with electronically with a crew member, then sign up for an Adobe Connect appointment. This option will be listed via the Tutortrac calendar.

For the next best thing to an appointment, check out the Crew's online handbook, *Beyond Typing: The Students' Guide to Writing*. The guide offers advice on every stage of the writing process, answering the questions that students most often ask about writing successful academic papers. View the online handbook at <http://studentaffairs.case.edu/education/resources/sagesguide/>.

Educational Services for Students—Sears 470
(Continued)

Just InCASE: Study Tips for Students by Students

Just InCASE: Study Tips for Students by Students and *Just InCase: The International Version* offer real tips from real Case students to all first-year students, both those from the USA and those from around the world. Check it out online at ess.case.edu or stop by Educational Services for Students (ESS) at Sears 470 for a printed version of the international version.

For more information about ESS programs and services, visit us online at <http://studentaffairs.case.edu/education/> or stop by Sears 470.

International Conversation Group

If you would like to sharpen your less formal conversational skills in English, drop in on Tuesdays, from noon to 1:00 p.m. in ESS. Bring your lunch along with you. For more information, call 368-5230 and ask for Judith Olson-Fallon.

Presentation Workshops

Educational Services for Students is conducting a series of presentation workshops to enhance your skills as a presenter. Learn ways to organize your work, understand your audience, use appropriate visual aids, and speak with confidence.

To reserve a spot for any of these workshops, register at ess.case.edu/resources/presentation.html by 5:00 p.m. a day before the workshop is being held. All workshops will be from 4:30 – 5:30 p.m. in Sears. Location will be confirmed at registration. If you have questions, please contact Rhonda Moore (rhonda.moore@case.edu) or Van Bray (van.bray@case.edu), or call 368-5230.

Interested in Pre-Health Careers (Pre-Med, Pre-Dent, etc)?
Wednesday, August 26, 6:00 – 7:00 p.m.
Location: Schmitt Auditorium

Be sure to attend the special meeting on pre-health academic requirements and professional opportunities at Case Western Reserve University, with the Pre-Health Profession Advisors.

Study Abroad
Information Sessions

Center for Education Abroad—Arcadia University
 Wednesday, September 16, 11:30 a.m. – 1:00 p.m.
 Sears, Room 200

International Honors Program (IHP)
 Friday, September 18, 11:30 a.m. – 1:00 p.m.
 Sears, Room 200



Career Center

<http://studentaffairs.case.edu/careers/>

The Career Center has many resources and services to help first year students with career development and exploring majors. To schedule an **appointment** or meet with a career counselor, call (216) 368-4446 or stop by the Career Center, Sears 206.

The Career Center also offers **Consulting Hours** Monday through Thursday, 11:00 a.m. to 2:00 p.m. in Sears 206. Consulting Hours are intended for quick questions. Please sign-up at the front desk as you arrive.

Career Peer Coffee Hour – Career Peers are available to give you a basic overview of the Credential Files System, review the “look” of your resume, show you how to navigate the Career Center’s resources, and answer questions about upcoming programs at Career Center services.

Each semester, the Career Center offers a range of targeted **workshops and events** to prepare you for your career. Please register in advance for the workshops you would like to attend. You can register online through the Upcoming Events Calendar on the Career Center’s website: <http://studentaffairs.case.edu/careers/>.

Resume Review Fridays

Fridays, September 4, 11, & 18, 11:00 a.m. – 3:00 p.m.
Location: Career Center Library, Sears 206

Make the Most of the University Career Fair

Tuesday, September 29, 6:00 p.m. – 7:00 p.m.
Location: TBA

University Career Fair

Thursday, October 1, 11:00 a.m. – 3:00 p.m.
Location : Adelbert Gym

Emerging Leaders Program

<http://studentaffairs.case.edu/programs/emerging/>

Are you a first-year student looking to get the most out of your Case experience? Do you want to get involved in the Case community, but don’t know where to start? Do you want to bring your leadership skills to the next level? If so, then the ELP could be just what you are looking for!

The goal of the Emerging Leaders Program (ELP) is to give first-year Case Western Reserve University students the opportunity to develop a foundation of leadership skills by providing knowledge and experiences essential for lifelong leadership engagement. Participants engage in leadership workshops, an overnight retreat, a small group experience, and a mentoring program with an upper class student. The ELP is a great opportunity to further develop personal and group leadership skills, meet other first years, upper class students, and staff from across campus, and learn more about the various resources available at Case Western Reserve University. [Online applications](#) are due to Tuesday, September 8. For more information visit the [Emerging Leaders Program](#) website or contact Christina Mastrangelo, Assistant Director for Leadership, at emergingleader@case.edu.

Student Activities & Leadership

Beyond the Student Activities Fair
Wednesday, August 26, 6:30 – 8:00 p.m.
Wade Fireside Lounge

Did you sign up for EVERYTHING at the Activities Fair? Sometimes the activities fair can be overwhelming with so many exciting organizations to join. Students often struggle in deciding what to do next. Come to this session and learn how to choose the right organization(s) for you! This session is designated to individually assist students in deciding what organizations to commit to. Strategies on how to choose the right organizations for you and your future goals will be discussed and participants will leave with a better understanding of the opportunities campus organizations provide as well as what to look for in groups they are looking to join.

Please visit the [Leadership Journey Series](#) website for the complete Fall 2009 schedule.

Welcome Back BBQ & All Campus Boogie
Friday, August 28, 2009
Freiberger Field Tent

Celebrate the start of the semester with school spirit, entertainment, and great food! Students with meal plans can pick up tickets at Leutner and Fribley (Thursday and Friday) and at Pura Vida in Thwing Atrium (Friday only). All others can buy tickets at the tent. As a new campus tradition, join us in our first all campus boogie! As a campus community, we will perform live on Friday, August 28, 12:30 p.m. on Freiberger Field.

Be The Change!
Undergraduate Student Government

If you have been a part of student government in high school...continue to “Be the Change”! The Undergraduate Student Government will be having elections for First Year Representatives to the Assembly on September 9th and 10th. If you are interested in becoming a candidate, go to usg.case.edu to learn more and to [submit a letter of intent](#) (required) to run for office. **Letters of Intent are due Tuesday, September 1.**

For more information form a member of the USG Executive Board, contact the President of USG, Duwain Pinder, at duwain.pinder@case.edu.

Fall SatCo
Saturday, October 3, 2009

SatCo offers unique non-credit, no-tuition courses which are held on a Saturday during each academic semester. Courses are open to all Case students, faculty, staff, and alumni, as well as community members. Most programs have no charge, however, some programs may have a fee, such as sky diving, jewelry making, rock climbing, etc. Registration will be open mid-September. Register online at <http://studentaffairs.case.edu/programs/satco/>. Space is limited



Student Loans

Over the summer, the Office of University Financial Aid sent detailed instructions on the processes and requirements for obtaining the various loans included in many financial aid awards.

Students using Federal Loans to finance their education must complete an entrance interview to become acquainted with student borrower rights and responsibilities and sign a promissory note before any funds will be disbursed. Students may select from a list of lenders with which Case frequently works, but students are free to choose any lender. If a student selects a lender not on the list, he/she must e-mail the Office of External loans at faloans@case.edu with the lender's name and contact information so that the staff may certify the loan application.

Additional information on the various loan programs can be found on briefCase at <http://finaid.case.edu/ExternalLoans.aspx?Home&Level=O>.

Students or parents with questions about the application process or terms of the loans are encouraged to contact the Office of University Financial Aid at faloans@case.edu or (216) 368-4530.



Work Study Job Fair Tuesday, September 1, 2009, 3:00 – 4:30 p.m. Thwing Ballroom

All students who have been awarded Federal Work Study as part of a financial aid award are invited to attend the 7th annual Work Study Job Fair to investigate on and off campus employment opportunities. During Welcome Days, all Federal Work Study recipients will receive a VIP pass via a Case e-mail from the Office of Student Employment. Students will need this pass to enter the Job Fair. Students may pick up the VIP pass prior to September 1 in the Office of Student Employment, Room 410A, Yost Hall.

Students were sent an e-mail over the summer with the Student Employment Application and requirements for proof of citizenship/permanent residency. Students may drop off the completed application and citizenship documentation in the Office of Student Employment. This information is required for the student to be placed on University Payroll, and students may not begin working until all documents have been submitted.

Students without a Federal Work Study award may visit the Office of Student Employment after September 1 to review available job opportunities and complete paperwork. The Office is open between 8:30 a.m. and 4:30 p.m. weekdays.

Residential Colleges for First Year Students

<http://studentaffairs.case.edu/living/residencelife/firstyear>

For first year students living in a Residential College, there are several types of staff members ready to provide support, encouragement, connections to opportunities, and a meaningful community experience. I encourage you to actively engage in the Residential College beginning of the school year activities, and to get to know the staff in your Residential College as well. Check your **Welcome Days Schedule** for additional information about Residential College events.

Coordinators of First-Year Residence Education (FYC)

Coordinators strive to build communities where students can live and learn. They work to build seamless educational environments in which faculty, staff, and community members can become involved in residential college programming and interact with students outside of the classroom.

Assistant First Year Coordinators (AFYC)

The Assistant Coordinators monitor academic trends in the Colleges. They take the lead in planning academic traditions such as "Meet the Dean" or compile study directories so students can easily find study partners in their specific College.

Resident Assistants

Resident Assistants (RA) are undergraduate students who provide support, mentoring, and opportunities for residents to connect with each other and faculty through programming in each residential college and around campus. RAs have been trained by Undergraduate Studies to answer questions and make referrals to academic support offices on campus. They also live on the floors in the residential colleges with their students.

Academic Connections

All staff members work closely with the Office of Educational Services for Students and the Office of Undergraduate Studies to provide academic resources to all students. Programs offered include how to form study groups, time management, study skills, and individual appointments as necessary.

Commuter Connections

<http://studentaffairs.case.edu/education/commuter/>

First year students who will be commuting to campus also have a wealth of resources to connect to the Case community and to academic success. Make sure to check your **Welcome Days Schedule** for additional information about Commuter events. Don't delay in meeting Rhonda Moore, Director of Commuter Services, the Commuter Assistants and getting to know the Commuter Lounge in Thwing.



Undergraduate Admission—Get Involved!

- Do you enjoy meeting new people?
- Are you friendly and dependable?
- Did you visit/tour Case before deciding to enroll?
- Are you interested in recruiting new students at Case?

The Office of Undergraduate Admission is looking for enthusiastic, outgoing students to join our student recruiter team as tour guides! Interviews will take place on **September 2nd and 3rd**, followed by mandatory training on September 9th and 10th. Campus tour guides are paid employees and work daily tours, open house programs, and weekend sessions throughout the fall and spring semesters. For information and to sign up for an interview time, please contact Judy Weiss at jkw4@case.edu.

Global Nomads Informational Meeting
Friday, August 21, 4:00 p.m.
Thwing Center, Cleveland Room

Where do you come from? Where is home? If you have lived part of your life overseas because of your parents' jobs, you may have difficulty answering these questions. This group is designed to help you meet and talk with others who have had the experience of living outside their passport culture. Students, staff and faculty are welcome. Meetings are scheduled monthly throughout the year.

For more information, contact edythe.zimmerman@case.edu

Welcome to Case!
Have a Wonderful First Semester!