



APPLICATION FOR THE V-FUND

History of the V-Fund

In 1997, after nearly 30 years of service at Case Western Reserve University, Assistant Dean Edward Verhosek retired. The GSS formed a committee to choose a retirement gift for Dean Verhosek. The committee met with him to find out what he would like as a remembrance from the students he had helped for so many years. True to his altruistic form, he suggested that the gift he would appreciate most was a fund named in his honor to assist graduate students financially with expenses encountered in the latter part of their studies. With minimal restrictions, the financial assistance was to be a gift for which all graduate students enrolled in Graduate Studies could apply.

PLEASE NOTE: Your eligibility criteria are noted ONLY by the '*' information. Your application will only be considered on the basis of that information.

*Name _____ *SSN _____

*Mailing Address _____

*Phone _____ *E-mail _____

*Degree / Program _____ Department _____

Expected graduation date _____

GSS Senator _____

*Reason for the Application: (only one reason necessary)

_____ Binding _____ Conference _____ Presentation _____ Other

If other, specify need _____

Title of conference _____

Title of paper/thesis/presentation:

*Attach a copy of the acceptance letter for your publication or conference presentation. If you have not yet received an acceptance letter please attach a signed letter from your academic advisor attesting to the fact that you are going to present a paper at the conference you are attending.

Reprints of Published paper (max 5) _____

Other _____

Estimated total cost of this activity _____

Estimated cost to you alone _____

*Requested Amount _____ *Date expense incurred _____

*PLEASE NOTE: the expense or conference must occur in the same semester as application to be eligible for funds.

*Original receipt must be presented prior to disbursement

*Proof of required credit hours (e.g. copy of transcript, print out from online registration page, etc.) will be necessary prior to disbursement.

****PLEASE DO NOT INCLUDE RECEIPTS OR TRANSCRIPTS WITH THIS APPLICATION****

Other information you think might be helpful (if any):

Your comments and input into this process are welcome:

To the best of my knowledge, the above information is accurate and true.

*Signature/Date _____

Additional Materials

If you are asking for funding to attend a conference, remember the V-Fund will only provide assistance to attend a conference where you present a paper. We require proof that you are presenting a paper in the form of an acceptance letter or a signed letter from your advisor attesting that you will be presenting at the conference. If you are submitting this form by email, send the supporting documents through campus mail with your name and address attached so we can match it up with your application.

Applications should be handed in or sent by campus mail to:

School of Graduate Studies, Nord Hall, 6th floor

----- For office use only -----

GSS Approval Signature & Date _____