## Case Western Reserve University's Professional Development Center

# September 2022 Training Highlight



## Hard Skill Highlight: Business Budgeting

Academic Impressions: <u>Building a More Strategic Budget for Your Academic Department</u>

Academic Impressions: Connecting Planning and Budgeting in Student Affairs

Academic Impressions: <u>Principles of Budgeting: A Training for Department Chairs</u>

Academic Impressions: Key Decisions for Decentralized Budgeting Implementation

Academic Impressions: Engaging Your Campus Community in the Budgeting Process

LinkedIn Learning: Excel: Creating Business Budgets

LinkedIn Learning: Project Management Foundations: Budgets



### Soft Skill Highlight: Organization

LinkedIn Learning: How to Organize Your Time and Your Life

LinkedIn Learning: Staying Organized While Working Remotely or On-Site

LinkedIn Learning: The Power of Lists to Get Stuff Done

LinkedIn Learning: **Improving Your Focus** 

LinkedIn Learning: Outlook: Time Management with Calendar and Tasks

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# **Training Access Instructions**

### **Academic Impressions**

- Login to your account at www.academicimpressions.com/case
- Use your CWRU credentials (abc123 and password) to access member benefits
- Type in the name of the training you are interested in from the first page of this handout in the search bar
- Browse other Academic Impressions offerings by entering your desired area in the search box

### **Impact Solutions**

- Visit case.edu/hr/worklife/employee-assistance-worklife-program for detailed information on IMPACT Solutions, CWRU's Employee Assistance Program, and to learn how to create your account
- For any questions on IMPACT Solutions, their services, or your eligibility, please contact askhr@case.edu

### **LinkedIn Learning**

- Login to LinkedIn Learning by visiting linkedinlearning.com/learning-login/
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