

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee

November 5, 2007 meeting
8:00 – 10:00 a.m. – Adelbert Hall, Room 352

AGENDA

1. 8:00 a.m. Approval of Minutes of the October 10, 2007
Executive Committee meeting - attachment D. Matthiesen
2. 8:05 Update from the Faculty Senate Budget Committee K. Ledford
3. 8:15 President's announcements B. Snyder
4. 8:25 Provost's announcements/updates J. Goldberg
5. 8:30 Chair's announcements D. Matthiesen
6. 8:40 Update on UUF activities W. Deal
7. 8:50 Proposals from the College of Arts and Sciences
-Modification of name of interdisciplinary program
-Certificate in Early Music for CIM students
-M.A. in Cognitive Linguistics - attachments R. Greene
8. 9:00 Presentation of priorities with budget impact D. Matthiesen
9. 9:30 Approval of agenda for November 19
Faculty Senate meeting D. Matthiesen

CASE WESTERN RESERVE UNIVERSITY
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Executive Committee

Minutes of the November 5, 2007 meeting
Adelbert Hall, Room 352

Committee members in attendance:

Jay Alexander
William Deal
Dominique Durand
Jerold Goldberg
Julia Grant
Kathleen Kash
Bill Leatherberry
David Matthiesen, Chair
Barbara Snyder
Glenn Starkman, Chair-elect
Susan Zull

Committee members absent:

Diana Morris Elizabeth Tracy

Also in attendance:

Faye Gary, Co-chair, Faculty Senate Committee on Women Faculty
Robert Greene, Chair, College of Arts and Sciences' Committee on Educational Programs
Kenneth Ledford, Chair, Faculty Senate Budget Committee
Paul Salipante, Chair, Faculty Senate Committee on University Libraries

Call to order and approval of minutes

Professor Matthiesen called the meeting to order at 8:00 a.m. Upon motion, duly seconded, the minutes of the October 10, 2007 Executive Committee meeting were approved.

Update from the Budget Committee

Professor Kenneth Ledford, Chair of the Faculty Senate Budget Committee, reported that there were no major developments since he spoke to the Faculty Senate at its October 24 meeting. The committee is scheduled to meet again on November 7, and will hear a presentation on development issues from Bruce Loessin, Senior Vice President for University Relations and Development. Randy Deike, Vice President for Enrollment will meet with the combined Executive and Budget Committees of the College of Arts & Sciences on December 4 to discuss undergraduate tuition and financial aid. He will also meet later with the Faculty Senate Budget

Committee.

At the meeting of the University Budget Committee on October 23, Mike Heise, General Manager of the Medical Center Company (MCC), which provides steam and chilled water to the university and University Hospitals, and Ken Basch, Vice President for Campus Planning and Operations, spoke about infrastructure renewal. Mr. Heise indicated that the boilers at MCC date to 1967, and have five more years of remaining life. Moreover, the current plant is at capacity, at a time when the hospital and the university are expanding their demand. Replacement and expansion, which will be needed after 2010, will take significant capital investment. The result will be an increase in the price of heating, cooling, and electricity to the university in out years, on the scale of 2 to 3 percent per year. Thus, the future utility cost trend will be of increases rather than the decreases seen over the past several years.

Professor Ledford stated that the Faculty Senate Budget Committee is prepared, at its two scheduled December meetings, to consider reports submitted by the Senate's standing committees of issues/items having budgetary impact. He responded to questions regarding faculty feedback on the proposed financial recovery plan. The point was made that faculty response was minimal because so little detail had been provided. Interim Provost Jerry Goldberg stated that details should be accompanied by explanations, and should reach the faculty through their deans. The Provost was asked to publicize dates when appropriate data would be shared with various constituencies.

President's announcements

President Barbara Snyder asked committee members for comments on a recent article in *The Observer* concerning faculty salaries. She is requesting factual input and benchmark data from a number of sources, and Professor Matthiesen noted that the Faculty Senate Compensation Committee has been tracking this information since 2001. The president was considering various responses, and thanked the Executive Committee for its thoughtful counsel. All agreed that a consistent message and open communication – perhaps with *The Observer's* editor and also with the USG leadership – is advisable.

Provost's update on strategic planning

Provost Jerry Goldberg informed the committee that representatives from Anthony Knerr & Associates, the consulting firm retained to assist in the strategic planning effort, have begun interviewing on campus. The university's Steering Committee is scheduled to meet this week, and the schools' steering committees are also meeting. A series of retreats will be scheduled after the first of the year, and "town hall" meetings will be arranged to share information and solicit input. Task forces have been formed, and people have volunteered to serve. Leaders of these task forces will be identified soon, and first meetings scheduled.

Chairman's announcements

Professor Matthiesen spoke recently to the Board of Trustees' Academic Affairs and Student Life Committee, and reported on the "working dinner" attended by members of that board committee and members of the Faculty Senate Executive Committee. He mentioned that faculty and trustees expressed common goals at these events. The provost added that there is great consistency in the conclusions reached from these exchanges. Professor Matthiesen also spoke

to the full board, informing trustees of the following: (1) there is great concern among the faculty regarding the affiliation agreement with University Hospitals; (2) the Faculty Senate Budget Committee's recent expansion was a faculty, rather than administrative, initiative; (3) the Budget Committee is operating with a sense of inclusion and transparency, and is appreciative of the support and commitment demonstrated by the administration; (4) the Faculty Senate Executive Committee has asked the Senate's standing committees to submit issues/items having budgetary impact to the Executive Committee, which will then pass these to the Budget Committee for review and assessment. The Executive Committee will then determine priorities, and work with the full Senate to gain endorsement of recommendations to forward to the administration.

Professor Matthiesen informed the committee of the need to reconstitute the Faculty Senate *ad hoc* Committee on Pandemic Flu, which was formed in October 2006. The final document assembled by the university-wide committee is nearing completion, and needs to be vetted by the Senate's *ad hoc* committee and the full Senate before being forwarded for Board of Trustee approval. Professor Jay Alexander, past chair of the Senate, volunteered to assume chairmanship of the *ad hoc* committee. Upon motion, duly seconded, Executive Committee members voted unanimously to resurrect the *ad hoc* committee, chaired by Jay Alexander, with as many of the original members as possible.

Proposals from the College of Arts and Sciences

Professor Robert Greene, Chair of the College of Arts and Sciences' Committee on Educational Programs, presented three proposals, which have been approved by the appropriate committees in the College.

- Modification of the name of an interdisciplinary program from Women's Studies to Women's and Gender Studies. Approved; will be recommended to Faculty Senate.
- An Early Music Certificate for Cleveland Institute of Music students studying at Case Western Reserve University. Questions posed: "Would this certificate be listed on the transcript?" "If necessary, is there a commitment of resources from the department and/or the dean?" Forward to Don Feke, Vice Provost for Undergraduate Education.
- New program: M.A. in Cognitive Linguistics. The proposal submitted indicates that the program will not require additional resources, and will generate tuition. It has been approved by the Faculty Senate Graduate Studies Committee. Approved; will be recommended to Faculty Senate.

Update on University Undergraduate Faculty (UUF) activities

Professor Bill Deal, the Faculty Senate Executive Committee's representative to the UUF Executive Committee, reported on the most recent meeting of the UUF Executive Committee, stating that this is a "watershed year" for the UUF. He reported the faculty's general disinterest in the organization, and the difficulty in obtaining members for its standing committees.

Professor Gary Chottiner, current chair of the UUF Executive Committee, has posed good questions for that organization to consider, and is working on a "mission statement." Members of the Senate Executive Committee briefly discussed the history of the UUF and its original purpose, and agreed that there are certain essential functions, including assessment of the SAGES program, that must be performed. It was suggested that, if the UUF is unable to perform

that function, the responsibility be placed with another unit. Professor Deal will continue to keep both Executive Committees informed of developments in the coming months.

Presentation of priorities with budget impact

Professor Matthiesen accepted submissions from the Faculty Senate's standing committees. The Committees on Women Faculty, Minority Affairs, Information Resources, Personnel, Faculty Compensation, and University Libraries submitted written documents, which will be forwarded to the Faculty Senate Budget Committee for assessment and, if possible a determination of costs to finance the initiatives put forth. The Budget Committee will report back to the Executive Committee, which will establish priorities to be presented to the Faculty Senate in January. Professor Matthiesen reiterated that the goal of this exercise is to articulate the faculty's priorities to the university's administration and Board of Trustees in time to influence the budget process for the next academic year and in years going forward.

Procedural issues were discussed, and the Executive Committee will develop a mechanism for prioritizing the standing committees' "wish lists." Provost Goldberg asked about the possibility of priority items reaching the Faculty Senate without having gone through this process involving the standing committees, noting that this exercise may not raise every priority. It was agreed that the full Senate should be enlisted to offer input, in that Senators represent their constituencies. This prioritizing of initiatives will be on the Faculty Senate's January 2008 meeting agenda.

Approval of the November 19 Faculty Senate meeting agenda

With slight modification to the draft presented, the agenda for the November 19, 2007 Faculty Senate meeting was approved.

The meeting adjourned at 9:55 a.m.

Susan J. Zull
Secretary of the University Faculty