

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of December 13, 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall
AGENDA

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| 1. | Approval of Minutes of the Meeting of November 7, 2006 | J. Alexander |
| 2. | President's Announcements | G. Eastwood |
| 3. | Provost's Announcements | J. Anderson |
| 4. | Chair's Announcements | J. Alexander |
| 5. | Re-visiting Fellowship Course Motion (see attached)
<i>(Action Item for Executive Committee)</i> | J. Alexander |
| 6. | UUF Executive Committee Chair Report to Senate
<i>(Action Item for EC)</i> | L. Ford |
| 7. | Post-Mortem on Senate Vote on Retirement Benefits for
Part-Time Faculty
<i>(Action Item for EC)</i> | J. Alexander |
| 8. | Action on Smoke-Free University Policy | G. Eastwood |
| 9. | Report of the University Libraries Committee/Financial Support
of the Libraries | P. Salipante |
| 10. | Proposal to Revise Conflict of Interest Policy
<i>(Action Item for EC)</i> | E. Cottingham |
| 11. | Proposal on Conflict of Commitment Policy
<i>(Action Item for EC)</i> | E. Cottingham |
| 12. | Schedule Report on the Research Council
<i>(Action item for EC)</i> | J. Alexander |
| 13. | Invitation to Vice President to Speak to Faculty Senate
<i>(Action Item for EC)</i> | J. Alexander |
| 14. | Approval of Faculty Senate Agenda for December 18, 2006
<i>(Action Item for EC)</i> | |

Attachments:

1. Minutes of the November 7th meeting
2. Cover Memo from Senate Chair
3. Revised Fellowship Course Motion
4. Report of the University Libraries Committee
5. Statement on Conflict of Interest Policy
6. Statement on Conflict of Commitment Policy
7. Draft of Agenda for Faculty Senate meeting of December 18th

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of December 13, 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall

Committee members in attendance

Jay Alexander	Kathleen Kash
John Anderson	Edith Lerner
Dominique Durand	John Orlock
Gregory Eastwood	Kathleen Wells
Lynne Ford	E. Ronald Wright
Julia Grant	

Also in attendance

Eric Cottingham, Associate Vice President of Research
Paul Salipante, Chair of the F/S University Libraries Committee

The meeting was called to order at 1:35 p.m. by Professor James Alexander, Chair of the Faculty Senate, who will also give the Executive Committee report to the Faculty Senate on December 18th, for Professor David Matthiesen.

Approval of Minutes

The minutes of the previous meeting on November 7th were approved as distributed.

President's Announcements

Gregory L. Eastwood, M.D. had no announcements at this time.

Provost's Announcements

John Anderson reported on the progress toward developing a new responsibility center management (RCM) budget process and noted the importance of aligning indirect costs for the library and information technology with realistic usage by the schools. He has asked the Senate chair to put together a committee of faculty to join Lynn Singer, Chris Ash and Ginny Leitch for the purpose of examining the validity of the current allocation rules and recommending changes where necessary. Professor Alexander will also ask the University Libraries and Information Technology committees of the Faculty Senate to work on this. It was emphasized that there is no new money; this is to look into a distribution of costs. Professor Julia Grant asked about "charge backs," such as the technology fee. Provost Anderson replied that the university must maintain a certain base level of infrastructure and the IT fee is necessary to maintain our capabilities. J. Alexander will write up the charges and distribute to the appropriate committees.

Provost Anderson said that the process of academic planning continues, and he noted the contributions of members of the Faculty Senate on the steering committee. The provost will visit each school to discuss the planning process. These school visits should be finished by the end of February. Professor John Orlock commended the provost for these efforts to include faculty in the planning, which should lead to better planning, faculty buy-in and focus.

Chair's Announcements

Professor Alexander had no announcements at this time.

Re-visiting Fellowship Course Motion

This previously-approved motion has been sent back by the president for clarification on who may participate. The chair of the Graduate Studies Committee will bring a new motion to the January Faculty Senate meeting.

UUF Executive Committee Chair's Report to Senate

Lynne Ford outlined the requirement and purpose of a report each semester from the University Undergraduate Faculty Executive Committee chair as stated in the amendment to the UUF bylaws of May 2005: a summary of committees activities, including curricular approvals and any highlights for Senate notice.

New Business

An addition to this agenda and for the Senate agenda is a request from the Women Faculty Committee to bring an endorsement of a recommendation on quality child-care on campus being put forth by the University Advisory Council on Women. This item was approved for that agenda, along with a request that the list of recommendations be sent.

Post-Mortem on Senate Vote on Retirement Benefits for Part-Time Faculty

President Eastwood has visited with representatives from the American Association of University Professors (AAUP) and the medical school faculty. He outlined the very few references to salary in the Faculty Handbook, none of which connect salary and tenure. Professor E. Ronald Wright noted that recommendations on this subject were proposed when the Faculty Handbook was last thoroughly reviewed in 2002-2003. Several changes to the handbook were approved at that time but then-President Hundert asked that any vote on this topic be postponed until affiliation agreement negotiations with University Hospitals leadership were completed.

Professor Kathy Kash noted that the current questions are about process, that this did not go to Senate committee/s first. Provost Anderson commented on his involvement being only very recently, and that he was told the matter was urgent.

Because of the numerous questions and comments, Chair Alexander wants to allow the full Senate time for discussion with Interim Dean Pamela Davis who can provide information; discussion of process can come later. It was agreed that the Faculty Personnel Committee should receive the charge and they may wish to establish a sub committee to work on this.

Action on Smoke-Free University Policy

It was noted that students have brought forward three recommendations on this, and that the Staff Advisory Council is also discussing the topic. Chair Alexander would like the faculty to take part now in that conversation.

Report of the University Libraries Committee/Financial Support of the Libraries

Committee chair Paul Salipante is coming to the Executive Committee for advice and guidance on bringing forward important issues for the libraries and financing. He gave considerable evidence of the need for establishing priorities and procedures, noting as an

example that we are in danger of losing a costly but very important subscription for Engineering. Also, we rank very low among major research institution libraries. This is a problem of long standing. Provost Anderson noted that the libraries budget was one of only three areas which did not have a budget cut in the recent budgetary crisis. The budget figure is \$15.6 million, one half of which goes to the Kelvin Smith Library and the rest is distributed to the other school/departmental libraries. Chair Alexander urged an open discussion with the Senate prior to the committee developing and bringing forward any motions.

Proposal to Revise the Conflict of Interest Policy

Eric Cottington, Associate Vice President for Research, briefly presented two proposals for further committee action - one is to revise the Conflict of Interest Policy in the current Faculty Handbook and the second is to develop a Conflict of Commitment Policy. The School of Medicine's faculty have the primary interest in these two items. He presented sample policies from other universities.

John Anderson noted that these can be written as very restrictive policies or be quite general, in the belief that conflicts can be managed.

After discussion, Chair Alexander asked that the University Conflict of Interest group review and make recommendations for a university-wide policy which should also be vetted by the appropriate Senate committee. It was suggested that the membership of the existing conflict of interest group be broadened to include members from Nursing, Dental Medicine and the College of Arts and Sciences for this purpose.

Proposal on Conflict of Commitment Policy

The suggestions for a conflict of commitment policy, also presented by Eric Cottington, will be forwarded to the Faculty Personnel Committee to consider the possibility of incorporating such a policy into our Faculty Handbook, and if so, to develop suggested wording.

Schedule Report on the Research Council

The EC approved a report on the Research Council by the Senate Research Committee chair for the next Senate meeting.

It was decided to hold back on any invitation to a vice president to speak on their office's functions as this will be a full agenda. The agenda for the Senate meeting of December 18th was then approved, and the meeting adjourned.

Lynne E. Ford
Secretary of the Faculty Senate