

Checklist for Ph.D. entering with a BS (Fall 2002 –present)			Signatures			Student
	<i>Completed?</i>	<i>Comments</i>	<i>Advisor</i>	<i>Chair</i>	<i>Associate Dean (CSE)</i>	<i>Graduate Studies</i>
Choose research advisor		(Optional) Pursue MS degree				
Thesis Committee Form		Advisor +2 CWRU (for MS)	X	Committee members		To HBM
UNIV 400A,B		CWRU requirement	X			
MS Program of Study		**Give Copy to Erin	HBM	X	X	X
First Proposition (Qualifier)		After 2 semesters				
Predocoral Standing		Permits ECHE 701 registration prior to candidacy (6 c.h./sem)	HBM	X		X Copy to Erin
ECHE 651 (9 credits total)		CWRU requirement for MS	X			
Complete MS + MS Seminar						
Advance to Ph.D. Candidacy		Latter of First Proposition/MS; All coursework complete	HBM	X		X Copy to Erin
Second Proposition		End of 2 nd year in program	X	Committee members		
SHOW THIS CHECKLIST TO HBM						
Thesis Committee Form		Advisor +2 ECHE + 1 outside	X	Committee members		To HBM
Ph.D. Program of Study		Submit after Second Proposition	HBM	X	X	X
CSE Supp. Program of Study		**Copies of both to Erin	HBM	X	X	N/A
6 breadth courses		See handbook				
ECHE 701 (18 credits total)		Continuous registration required				
ECHE 400T/500T/600T		CSE requirement				
Annual Reviews-Thesis Committee		ECHE requirement		Committee members		To HBM
SHOW THIS CHECKLIST TO HBM						
If necessary, ECHE 703 (Dissertation Fellowship)		For CPF's, only after 5 years and ECHE 701 > 18 c.h.	X	X	X	X
Application for Graduation		Nord Hall, 6 th floor	X	X	October 6	October 13
Revised Ph.D. Program of Study			HBM	X		October 13
Schedule Oral Defense date (blue)		3 weeks before defense	X	X		X
Submit dissertation to Committee		10 days before defense				
Defend Dissertation						
White signature cards (2)			X	X		X
Signature sheets (2), Evaluation forms (4)			X	Committee members		X
60 minute seminar		ECHE requirement	Abstract submitted to Shennan			
File Dissertation		Graduate January 12, 2007				Dec. 1
Exit interview		With Kathleen Bates				